**CAUSE NO. \_\_\_\_\_\_\_\_\_\_\_\_\_**

**\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ § IN THE \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ COURT**

**Plaintiff §**

 **§**

**V. § OF**

 **§**

**\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ §**

**Defendant § \_\_\_\_\_\_\_\_\_\_\_\_\_ COUNTY, TEXAS**

**MOTION FOR SUBSTITUTION AND WITHDRAWAL OF COUNSEL**

[Plaintiff/Defendant][Name of Movant] files this Motion for Substitution of Counsel for [Plaintiff/Defendant] and shows the following:

I.

[Plaintiff/Defendant] wishes to substitute counsel in this cause and respectfully requests that [Name of Withdrawing Attorney] be permitted to withdraw as [Plaintiff/Defendant]’s counsel and the following attorney be substituted as attorney of record:

[Name of Substituting Attorney]

[Firm Name]

[Address of Substituting Attorney]

[City, State, Zip Code]

[Telephone Number]

[Fax Number]

II.

This matter is currently set for trial on [Date]. The withdrawal and substitution of counsel is not set for purposes of delay but so that justice may be done.

[Plaintiff/Defendant][Name of Movant] respectfully requests that this court enter an order permitting [Name of Withdrawing Attorney] to withdraw from this case and substituting [Name of Substituting Attorney] as attorney in charge for [Plaintiff/Defendant].

Respectfully submitted,

[Name of Substituting Attorney]

State Bar Number

[Firm Name]

[Address]

[City, State, Zip Code]

[Telephone]

[Fax Number]

[Email Address]

ATTORNEY FOR MOVANT

**CERTIFICATE OF SERVICE**

I certify that a true and correct copy of this Motion for Substitution of Counsel was sent to all counsel of record via [Method of Delivery] on [DATE].

[Your Name]

**CAUSE NO. \_\_\_\_\_\_\_\_\_\_\_\_\_**

**\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ § IN THE \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ COURT**

**Plaintiff §**

 **§**

**V. § OF**

 **§**

**\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ §**

**Defendant § \_\_\_\_\_\_\_\_\_\_\_\_\_ COUNTY, TEXAS**

**ORDER ON MOTION FOR SUBSTITUTION OF COUNSEL**

[Plaintiff/Defendant][Name of Movant] has moved for the substitution of counsel. This motion is granted and the following attorney will now serve as counsel to the [Plaintiff/Defendant][Name of Movant] in this case:

[Name of Substituting Attorney]

[Firm Name]

[Address]

[City, State, Zip Code]

[Telephone Number]

[Fax Number]

[Email Address]

It is further ordered that [Name of Withdrawing Counsel] is hereby relieved of any future professional obligation, responsibility, or duty to the [Plaintiff/Defendant][Name of Movant] other than providing access to any and all materials are necessary for representation in this case that are still in [his/her] possession to substituted counsel.

IT IS SO ORDERED,

[Name of Judge]

Judge Presiding

[Number][District/County/Etc] Court

{Name of County] County, Texas