**CAUSE NO. \_\_\_\_\_\_\_\_\_\_\_\_\_**

**\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ § IN THE \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ COURT**

**Plaintiff §**

 **§**

**V. § OF**

 **§**

**\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ §**

**Defendant § \_\_\_\_\_\_\_\_\_\_\_\_\_ COUNTY, TEXAS**

**ENTRY OF APPEARANCE AND SUBSTITUTION OF COUNSEL**

The undersigned [Attorney/Attorney’s Firm] is appearing for [Plaintiff/Defendant] in this cause and substituting for prior counsel, [Prior Counsel’s Name and Prior Counsel’s Firm]. [Prior Counsel’s Name and Prior Counsel’s Firm] is hereby relieved of any future professional obligation, responsibility, or duty to the [Plaintiff/Defendant]. This substitution is made at [Plaintiff/Defendant]’s request and with [Plaintiff/Defendant]’s consent.

On behalf of [Plaintiff/Defendant], I request that all required notices in this cause be given to me at the address, telephone number, and email address set forth below, including any petitions, applications, complaints, demands, hearings, motions, pleadings or requests, and any other documents brought before this Court in this case.

[As applicable] Take further notice that [Plaintiff/Defendant] will see recovery of attorney’s fees in this case.

Respectfully submitted,

\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

[Name of Substituting Attorney]

State Bar Number \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

[Firm Name]

[Address Block]

[Telephone]

[Email Address]

ATTORNEYS FOR [PLAINTIFF/DEFENDANT]

**CERIFICATE OF SERVICE**

I certify that a true and correct copy of this Entry of Appearance and Substitution of Counsel was sent to all counsel of record via [Method of Delivery] on [DATE].

[Your Name]